



Associated Risk and Contract of All Emergency Shelter Staff and Volunteers

Any position has associated benefits and drawbacks or risks to the individual. A child care position has innumerable benefits both spiritually, physically, and emotionally. The position has, however, possible exceptional risks with it and it is imperative that you are aware of informed of these prior to taking on these responsibilities. Read the following carefully and ask any questions you may have before signing this form. Each section must be initialed!

_____ A. Risk to you

1. The work load you will encounter could physically and emotionally exhaust you. Any emotional areas that are susceptible to stress will possibly be exaggerated due to working in a setting with youth who have had problems from many aspects of life.
2. You may be subjected to verbal and/or physical threats or attacks by youth in our care.
3. Personal belongings (autos, clothing, money, etc.) may be vandalized or stolen and you must supply your own insurance coverage.

_____ B. Friends and relatives

1. You are responsible for your guest.
2. Confidentiality must be upheld.
3. Grayson County Juvenile Alternatives reserves the right to refuse a person/s on campus should problems arise.
4. All guests should conduct themselves in a positive manner.
5. GCJA reserves the right to remove guests at any time.

_____ C. Professional

1. All staff and volunteers are expected to conduct themselves in a professional manner at all times. You represent Grayson County Juvenile Alternatives in all aspects of your work.
2. Appropriate dress is required for all occasions.
3. Always be respectful to others.
4. Negative talk of the facility, co-workers, employees or volunteers will not be tolerated.
5. Confidentiality must be upheld at all times. Breach of confidentiality could result in termination and/or legal action.

_____ D. No less than two weeks notice of resignation of employment.

_____ E. Grayson County Juvenile Alternatives reserves the right to terminate this contract at any time. Immediate termination may exist if staff does not maintain the policies and minimum standards of the State of Texas and Grayson County Juvenile Alternatives.

_____ F. I have completed the orientation and training at Grayson County Juvenile Alternatives. I promise to do the best I can to provide quality care of the children and maintain the responsibilities given to me. I have read and fully understand my job description or volunteer assignment. I understand that I will be held accountable for every responsibility as stated in my job description and any other assignment made by the Executive Director.

Additional contract information:

Employee/Volunteer Signature: _____ Date: _____

Administrator Signature: _____ Date: _____